

**Colonel By Secondary School
School Council
Minutes of meeting held on
Tuesday, March 22nd, 2016 at 7:00 p.m.**

1. Call to Order, Welcome and Introductions – Marie-Claude Meunier
2. Attendance – see attached sheet.
3. Approval of Agenda – approved by consensus.
4. Approval of Minutes for the January and February meetings – approved by consensus.
5. Student Council Report – Rachel Nakashoji
 - a. Grade 10 Leadership Camp, focusing on Bullying, Diversity and Leadership, will be hosted on April 14th -15th, 2016. Application deadline is April 4th.
 - b. Upcoming spirit week will feature a pancake breakfast and a dance during the evening.
6. Principal Report - Jean Fulton-Hale
 - a. March Break and Easter Holiday have made the month of March go by very quickly, leading to April.
 - b. EQAO Literacy Test is on March 31st for all Grade 10 students and any other student that did not have yet completed that graduation requirement. All students come to school as usual, and the assessment goes uninterrupted. There are no make up dates, so if a student cannot attend the test, it will have to be taken again next year. Parents are asked not to book any appointment on that day.
 - c. Numeric achievement level report cards coming soon. This is way to reach out to parents before the final exams. Letters of concern will be sent to parents if needed.
 - d. The screen for the gym has arrived but not yet installed, this item that was provided by the Parent's Council of last year.
 - e. There will be testing of e-textbooks, they will be provided to Grade 9 Geography students. They are from Pearson and can be used on phones, laptops, tablets. The students use the same login as usual. Just like the ebooks, they get returned to the school through the library and it avoid losses. It is also an initiative to save on cost and paper. The teachers are looking forward to this project.
 - f. During March Break a galley kitchen was installed. It will help kids from the Clubs to prepare lunches and contribute to all the community outreach initiatives.
 - g. Human library is happening tomorrow in the library at Sir Wilfrid Laurier High School. It is a unique opportunity for students to sit with various professionals who work in the community and talk of their work and experience. Additional information can be found on the website.
 - h. The planned enrolment projection for next year is 1099 students. The level of enrolment is stable, which helps management of all levels.
 - i. ManageBac is being actively used for the work of students. Teachers are actively posting on it in order to save paper and are using it as well for the communications with parents.
 - j. The musical Broadway version of Legally Blonde involved more that 100 kids participating. There were live musicians, props management, costume change, etc. Three staff advisors were also working to facilitate the work of all the students. The success was phenomenal, there were more than 500 people attending during the 3 evenings and the event raised a little below 900\$.
 - k. In mid to late April the schedule for the end of year exam period will be available and posted on the school website. The last day of class is June 13th and June 14th is the start date of the 10 days' exam period.
7. Staff Report – Rachel Nakashoji
 - a. Catch up date for the student will be on April 6th. Letters will be sent to parents of students for which there is a concern.
 - b. There was a presentation on the Odyssey for the enriched Grade 10 students before March Break. It was an amazing performance.

**Colonel By Secondary School
School Council
Minutes of meeting held on
Tuesday, March 22nd, 2016 at 7:00 p.m.**

- c. Upcoming field trip to the War Museum for Grade 11 anthropology students and Grade 12 sociology students. They will also talk about indigenous issues with Justice Senator Murray Sinclair.
 - d. On April 1st, Guidance will have a representative of the YMCA Summer Exchange Program. During lunch hour he will explain the program and how to apply. It is an immersion in French, a non-credit program of 6 weeks during the summer. There are also visits of some classroom in French.
 - e. There will be Discovery Days in Health Sciences at Queen University on May 3rd. It is not an official school field trip, but the school helps with the registration. Five students are allowed to go with parents. The students will participate in workshops and will explore the career options in medicine and health sciences.
 - f. All option sheets have been received. Only 5 or 6 sheets still need to be signed by the parents. During the next several weeks the guidance counselors will be going through all the course selections and verify that the course selected are in line with the students' pathways. Adjustment will be made if necessary. Any modifications to elective course choices will be addressed later.
 - g. May 22nd is the date for the Relay for Life. The event is happening during school hours and during the evening. Over 700 students participate. Parents are asked to volunteer and help during the evening. Field trip permission forms need to be filled out for the student that miss that part of the day. On April 11th rally speakers will talk of their experience of cancer. Last year's event raised \$11,600.
8. IB Report – Jean Fulton-Hale
- a. On April 5th there will be a vernissage organized by the students of the Art Program. All are welcome to come and see the artwork that will be displayed in the foyer and the library.
 - b. TOK essays were sent during March break.
 - c. Letters for the IB fees will be shortly going home.
 - d. International assessments are coming for Grade 11 and 12.
9. OCASC Report – Gisele Delgado
- a. The proposed 2016-2017 calendar has been presented, subject to Ministry approval.
 - b. The 2016-2017 Parents Reaching Out (PRO) Grant applications can now be presented.
 - c. There was a presentation for risk, liability and insurance for School Councils.
 - d. As for the budget and finances, there is a Deficit Reduction Plan starting at 14.4 million. There is possible revenue enhancement and associated savings from the French Immersion delivery in JK/SK and potential savings in delivery of the Learning Disabilities program. The next Budget meeting is on April 4th.
 - e. The next Speaker Series Event is “Inspire and Motivate Learners to develop Resiliency and Advocacy Skills through Technology”.
10. School Council Report (including Finance Report) – Lise Baillot-Kutukian
- a. The ending balance is currently \$6,786.05. The School Council can decide tonight on the use of the funds.
 - b. The School Council need to provide a report for the PRO Grant received last year and report how the objectives were met. Last year's application was for 2 guest speakers, there was a presentation on resilience in April. There was a presentation planned on helping parent understand their teenager's future job market including gaps. The third item was the CB brochure. The information will be put together to send the report.
 - c. The money last year was used for many items. The big screen had to be purchased with tender vendors for goods and services from the Board. Paper work was first sent to get a carpenter to

**Colonel By Secondary School
School Council
Minutes of meeting held on
Tuesday, March 22nd, 2016 at 7:00 p.m.**

- install it. Then the screen was ordered in order to avoid having it sitting uninstalled. There were also 8 to 10 flat screen TVs bought for the classrooms as well as the new sound system that was used during the musical.
- d. Last year the School Council kept \$1,500\$ in the bank account, using the rest for purchasing items.
 - e. This year there is a need for lendable technology. With grant money from the Board, there were Chromebooks and tablets purchased. They are stored in plastic containers for recharge. Tracking shows that the loan rate #1 item is the Chromebooks. They are sold at \$320 each through the tender vendor at the Board. The Board had been keeping focus on digital learning and had provided WIFI for the school. As it is widely used, there are more connections than people in the school, so the “hub” was doubled to help better connection. E-textbooks project would be better supported by Chromebooks. The librarian insures good care and management of the Chromebooks and iPads, including reservations from the teachers. The students are respectful and take very good care of them. There is a waiting list and the items get checked out very quickly at the beginning of the day. No item was ever lost or damaged. Grade 9 and 10 students are high users. With the money available, there could be either 15 Chromebooks bought or 10 Chromebooks and 5 iPads. The Chromebooks are popular because of the keyboard. The iPads are popular for other projects that include video recording. All agree to follow up with the librarian to see what option is better for the school and it will be discussed again at the next meeting.
 - f. PRO Grant: the brochure of last year was designed by a CB student. It was proposed to use it to give to new parents that come for registration. There were 300 copies printed through the Board service, of which 200 were presenting the whole school and 100 were presenting the IB Program. The brochure is available on the website as well, where it allows updates of the information and more recent pictures when needed.
 - g. Other ideas for presentations, coming from the province French School Councils: well being, resiliency, resource centre for parents, family health and modelling, cyber security, parent role in the digital age (kids that “meltdown” if their phone is taken away). There could be 1 to 2 parents’ information sessions per year. One issue is that attendance is inconsistent. There are ideas to draw parents to the meetings or opportunities to reach for more attendance. There could be remote webinar, the fees need to be investigated. Presentations could also be recorded like the Cougar Vision, and made available for parent auditory exclusively. As such, the presentation in April could be videotaped and made available to view on the school’s website for a limited window, like a week. Parents could login to watch the video and/or audio. There could be a counter to count how many people viewed it. This would also allow more presenters from other parts of Canada to be making presentations. The submission date for the PRO Grant is May 29th, so it gives time to look at the various options. We could also be using Skype or Periscope. There could be a higher fee by the presenters if the presentations are recorded, for that availability in time.
 - h. All parents are concerned about their kids schooling, and not just parents from the Council Members. Parents Council could be meeting at an earlier time to make it more accessible to parents that live far away and do not want to come back for the meeting. Technology assistance might be a good solution to reach more parents. Also looking at other locations for meeting, like a more central location. Confederation for example is more central and is a bookable facility, with free parking. To be considered for next year, although the Council is encouraged to decide and vote in the spring to be able to book early. There could also be the use of a website where discussions and comments are written by the secretary and real time questions can be asked by remote parents.
 - i. Suggestion to have a pot luck in April before presentation. It is suggested to have chili offered by the Prom Committee.

**Colonel By Secondary School
School Council
Minutes of meeting held on
Tuesday, March 22nd, 2016 at 7:00 p.m.**

- j. There was a sign in the front of the school for the presentation in February. There was not too much attendance because of the snow day. The sign was made through a contract at the Board. The sign costed \$158. All agreed by consensus to pay for the sign in February. All agreed by consensus to have a sign made for the presentation of the speaker in April. The other speaker coming on May 17th is a shorter presentation, so it'd be better advertised on the website. The presentation in April could be open to other parents from other schools.
- k. On April 19th, there will be chili offered by the Prom Committee at 5:30p.m.; at 6:00p.m. the Superintendent will talk about the reform of the IB Program, at 7:00p.m. Barbara Virley, Psychologist, presenting "Building Resilience in Youth". The School Council will be meeting after the presentation to finalize the PRO Grant choices.

11. Roundtable:

- a. There was a School Board Parent Conference on Saturday January 16th in Nepean. It was well run and worth to attend. More than 600 parents attended and Michelle Giroux the Executive Officer is delighted to see the parents' engagement. Anyone interested to attend can sign up on the website.

12. Closing – 9:00 p.m. The next Council meeting is scheduled for **Tuesday, April 19th, 2016 at 6:00 p.m.**
(see item 10.k for details)

Prepared by: Julie Laurendeau
Assistant Recording Secretary