

**Colonel By Secondary School
School Council
Minutes of meeting held on
Tuesday, November 17th, 2015 at 7:00 p.m.**

1. Call to Order, Welcome and Introductions – Marie-Claude Meunier
2. Attendance – see attached sheet.
3. Approval of Agenda – approved by consensus.
4. Presentations : Topics of interest for 2015-2016
 - a. School Climate Survey: The survey is being filled out by students every 2 years, usually late April-early May. Because of a new tool used for the survey and the need to gather sufficient data to measure its effectiveness, the survey has been filled out for the past 3 years. The results of the survey will be presented at the December meeting.
 - b. Drugs and On-line Threats: Last year a police officer came to talk about drugs and help parents to be more aware about it. There might be updates or more recent data on the subject. There is also the subject of online threats that could be interesting. The information is useful for all parents and the meetings are open to the entire school community.
 - c. Assessment and Evaluation: Presentation on how it's performed and also how it works in a non-semestered school, like Colonel By.
 - d. Help Our Students (HOST) Program: Richard Lussier, President, could be invited to present about the HOST Program. The program provides financial support to hard-working high school students living in difficult financial circumstances to help them graduate high school. Richard Lussier started the program based on his own experience when he was in high school (more information can be found on the website www.host-program.org). Richard Lussier could be available for a presentation at the February meeting on the 23rd (to be confirmed).
 - e. Balancing Academic and Social Life: Students often get overwhelmed with academics and have trouble balancing all aspects of their lives. It would be nice to find someone who can talk about it, in order to help parents recognize the signs of struggle and to know what kind of tools are available, both for students and parents.
 - f. Teenage Mental Health Issues: Identify what are the main issues that affect the teenagers and how to help them.
 - g. For presentations on a specific subject like mathematics and the options for the IB program, there is an information night in February.
 - h. Dates will be set for presentations for the upcoming meetings.
5. Student Council Report - Amaru Andia-Rodriguez
 - a. In November they had a great Spirit Week, with Formal Friday and Patriot Day.
 - b. Open Eyes Pancake Breakfast will be held next Friday November 27th. Tickets are available for 5\$ to get unlimited pancakes. Proceeds go to support girls' education in Lesthoto.
 - c. There will be a dance on December 11th, with a guest DJ.
 - d. Leadership camp was a great success. It definitely helps Grade 9's feel more integrated.
6. Principal Report - Jean Fulton-Hale
 - a. On November 11th was the Remembrance Day Ceremony. Captain Joshua Makush, former alumni who served in the Canadian Army Forces, came to speak to the students. He delivered 2 powerful messages. The first one was to always give yourself 15 seconds to stop, think and breathe, as nothing can't wait 15 seconds. The second message was about those times in your life that you think you made the very best decision, with the information that you had. Then it might end up being a wrong decision, but the real lesson for growth lies in the process on how to work through that.
 - b. November 4th was Take Your Kids to Work Day.

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- c. November 4th was also Awards Assemblies. There are some students that haven't picked up their award. There is list posted and the students can pick it up on parent-teacher interview day.
- d. There are items for sale with the Cougar logo on the Online Store, sale is closing November 22nd. Students can choose items on line and the transaction is secure. Items can be picked up at the school. There will be another sale in spring. In about a week there will also be a graduation clothing fundraising, to offset the cost of the dance. It is the same company for the online store. All sales are paid online to avoid having students carry cash.
- e. Thursday November 19th is Parent-Teacher Interview Night, from 3:45pm to 7:45pm. Parents need to book in advance. If parents do not have a chance to meet with all teachers, or if they wish to communicate with a teacher at any other time during the school year, they can reach the teachers by phone or by email. The second Parent-Teacher Interview Night will be in February, following the 2nd report card.
- f. The report cards will be sent home on Friday November 27th, same day as the Pancake Breakfast.
- g. Student-teacher conferences are planned on the 1st week of December, as indicated on the school calendar. There is always positive feedback with the fact the teacher and students can be talking one on one, for improvement on a subject. There will be 2 periods per day.
- h. There will be concussion awareness information. It is important for student to know what is the process, to report it and how to get support if needed.
- i. There are IB information nights next week for Grade 8 students. Due to the Labor situation with the elementary teacher, application due dates have been postponed. They will be posted on the website. CAT4 test registrations can be done online.
- j. Music night is December 4th.
- k. December 18th is the last day of school before the Holidays and the school reopens on January 4th.
- l. A reminder that with the in strike situation, the OSSTF represents many employee groups. It concerns all the school support, like professional staff, psychologists, educational assistants, etc. The school is providing as much support as possible to make sure everybody's needs are met, and thanks for everyone's patience.

7. Staff Report – Rachel Nakashoji

- a. Many thanks to all that donated for the food drive, which brought \$1,200 for the Gloucester Emergency Food Cupboard.
- b. Eight school participated for the fundraising for the Kids Connection Haiti. The packing of food at the Kanata Super Store raised \$800.
- c. The Debate Club had 40 practices.
- d. There will be visits at the National Gallery within the next few weeks. Students from grade 9 to 12 will visit with their art class.
- e. For IEP students it's time to start thinking about the transition to college and university, which can bring great challenges. They can start gathering information on where to get support and forms.
- f. Math CIMC contest is next week for students that signed up.
- g. Catch up day was a success.
- h. University and College Information Night for Grade 12 gathered more than 350 people.
- i. OUAC pins were handed last week for grade 12 students. Students can apply on line, and if they need help, they can come to guidance.
- j. WE day was a success with 80 students that participated. They all needed to earn a spot to participate.

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- k. CV students working on High School Happening produced a show that will be aired by Rogers Nov. 23rd at 4pm, Nov. 24th at 7:30pm, Nov. 28th at 7pm and Nov. 29th at 6:30. The 30-minute show presents what is happening in high schools in Ottawa, not just Colonel By.
8. IB Report - Rachel Nakashoji
- a. IB Extended Essays are due Nov. 30th. There will be follow up soon if essays were not submitted. Theory of knowledge is an IB diploma requirement. It has been a stressful and challenging week for the students.
 - b. Parent volunteer forms for IB parents will be emailed next week, to identify parents' availability for certain tasks, like supervising exams.
 - c. For Grade 12, IB confirmations will be sent by Nov. 15th for SL or HL. A change can be made for \$50 fee.
 - d. Annual fees notices for grade 10-11-12 students will be sent out next week.
9. OCASC and School Council Training day Report – No reports, the October meeting was covered at the last Council meeting
10. School Council Report (including Finance Report) – Lise Baillot-Kutukian
- a. Ending bank balance for October 31, 2015 is \$9,874.81 and includes deposits from parents. We experienced two (2) NSF cheques due to insufficient funds in one case and a closed account in the other. Bursaries of \$5,100 are to be paid to the school.
 - b. The school holds \$493.97 allocated to the school council, which brings the total available school council bank balance to \$10,368.78, minus the bursary amount to be reimbursed to the school.
 - c. Received a cheque for Pro Grant (Parents Reaching Out Grant) that we had applied for. It represents \$1,000, plus \$500 to spend at our discretion. The project was to create a brochure made by students to sell the school to parents. The brochure presents CB activities, workshops, guest speakers, Cougar Vision program and social meetings. Funds must be spent by June 30th 2016, and Report Back to the Ministry by July 15th, with a form on line describing what were the activities. The brochure was completed and is to be sent to the printer. A note will be added at the back that the funding was provided by School Council.
 - d. The bank reconciliation book is open at each meeting, to be consulted if anyone need more information.
11. Round Table
- a. For parents' access to ManageBac, you can communicate with the IB coordinator by email. The information access email could have been stored into spam. Parents that have had prior access can also click the Forgot Password link, if they remember the email address they utilized to register, and regenerate access.
 - b. This coming Thursday is Parent-Teacher interviews. It would be great to set up a table for the School Council and have members be available at the table for 30 minutes each to promote parents council and inform the parents about the meetings, which they can attend and participate anytime.
 - c. December meeting will be a pot luck, bring a dish of your choice to share (eat or drink).
12. Closing 8:13 pm –The next Council meeting is scheduled for **Tuesday, December 15th, 2015 at 7:00 p.m.**

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Prepared by: Julie Laurendeau
Assistant Recording Secretary