

**Colonel By Secondary School
School Council
Minutes of meeting held on
Tuesday, November 15th, 2016 at 7:00 p.m.**

1. Call to Order, welcome and introductions

2. Approval of Agenda and October Minutes

- It is requested to add an item regarding OCASC secondary sub-committee.
- The agenda and October Minutes are approved by all.

3. Topics of Interest for 2016-2017 Presentations to Parents

1. Partner for Life Mental Health Session – February 21st, 2017

- This is the same presentation as last year. The session is offered to all Grade 10 students every year. Last year it was presented to the School Council as well. The presentation was very informative and provides information on how to identify mental health symptoms and what to do. Rachel will plan for the presentation to be given to School Council again this year.

4. Reports

1. Student Report (Rachel Nakashoji)

- Both co-presidents apologize for not attending the meeting.
- There was incredible student participation for the special week of activities end of October. There was a trivia contest in the cafeteria and there was a different theme each day. In addition, this year incorporated a house component with colour and theme that was well appreciated by the students. This idea came from the spring leadership camp and it promotes friendship between grades and staff members.
- CB hosted the Awards Breakfast. The event was well appreciated by the students.
- There will be a Snowsuit Drive December 5 to 9th. Collected items are lightly worn winter wear, outerwear, boots and hats. All donations are well appreciated.
- There are still lots of intramural sporting events until December.

2. Principal Report (Jean Fulton-Hale)

- Oct. 28th was the first annual CB Awards Breakfast Celebration. The PJ and pancakes breakfast was a success, as there was a large turn-out of students that came and spent time with their friends. Over a 1000 plates of pancakes were served, thanks to the Student's Council and Open Eyes Club as well as staff advisors. This year's event was designed in a way to be less intimidating for the students, as they do not receive their award on a stage. They rather pick up their award at a table and then spend time eating breakfast with friends and family. The parents from the Council mentioned that it was confusing for the parents attending, as they felt left aside during the event. In general, parents like to see their kids receive an award in an official way or a celebration of achievement, however, the students don't share that feeling. It is suggested by the parents to at least be informed by email if their kid is to receive an award. There are plans to have a slideshow presented in the cafeteria for next year.
- Parent-Teacher interviews are scheduled for Nov. 17th, 3:45-7:45pm. Parents need to put a request if they wish to meet with a particular teacher. A note is given on the fact that the same night the school is used as a polling station, the area will be extremely busy and everyone's collaboration is appreciated. There will be parking control officers and it will be a challenge to ensure accessibility to all.
- Nov. 18th is a PD Day.
- The first report cards will be sent on Thursday Nov.24th.
- Nov. 23-24th are IB information nights. There will be lots of traffic and it will be very busy. It is suggested to parents picking up their kids to arrange to meet at Shoppers instead.
- Dec 8th is Music Night, at 7:30. Students from the school will be performing and parents and students are welcome to attend.

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- There were great sports achievements. The Cougar qualified for the OFSAA Tennis in June 2017, the hockey team is going for the Tier 2 Championship and the junior girls Cross-Country were OFSAA qualified.
- Holiday Break is from December 26th to January 6th, with classes resuming on January 9th. The school will be closed during these 2 weeks.
- Promotion night is a student organized event. There will be many fundraising activities happening at school for the grads. Last year, 2 parents helped organize a garden party that was well organized and appreciated. If some parents would like to step up and organize one this year, the parents from last year are available to share their experience on organizing such an event.

3. Staff Report (Rachel Nakashoji)

- The UIP (University Information Program), a post-secondary information night was held on Oct 25th. 680 persons came to visit and there was good feedback from the students. Everyone was appreciative of the night. It was suggested to have a similar event for colleges, like the Algonquin College, although it could not be planned on the same night.
- For Ontario Universities, student need to have their UAC pins to apply online by November 15th.
- Nov. 2nd was Take Our Kids to Work Day for all Grade 9 students.
- Last Friday was Remembrance Day. There were 2 assemblies. Each year a guest speaker is invited; a soldier that is still active or recently retired. This year's speaker was a parent of a Grade 12 student. He explained the impact of service on family and talked about all the invisible injuries.
- The Spanish classes had a field trip on November 3rd, to celebrate the Day of the Dead.
- Operation Christmas Child: shoeboxes were filled with items to donate and are destined to developing countries.
- The graduation photos will be taken this week. The school encourages all students to have at least a head shot taken for the school graduation framed pictures, even if the student do not wish to buy pictures.
- Cougar vision will be having a 2nd episode aired tonight on Rogers at 9h30.
- There are 2 students from the Debate Club that have qualified to go to Winnipeg. It is the first time for Colonel By to have students qualifying.

4. IB Coordinator Report (Rachel Nakashoji)

- IB Exam fees for grade 11 and 12 will be sent to parents soon.

5. OCASC (Ottawa-Carleton Assembly of School Councils) Report (Gisell Delgado and Danusia Robaszewki)

- The Co-Chair position was filled.
- There is the Parent Conference 2016 and School Council Training Day on Nov. 19th from 8:30 am to 12:30 pm. It is a great way for new parents involved to get great information of the activities of the School Board.
- There is a Secondary School Committee formed by parents of various high schools and Colonel By is invited to have representatives attending. The committee will be meeting prior to OCASC meeting and will be addressing subjects or issues related to the high school communities, such as transgender and diversity, as well as Safe Prom Night. If there are any issues at Colonel By that could be brought up to the SS Committee, see Gisell or Danusia.

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6. School Council Report – Finance (Lise Baillot-Kutukian)

- The reconciled bank balance after the first deposit was \$4,209.88. The deposit of fees of \$533.17 bring the balance to \$4,743.05 on Oct. 31st.
- We are still waiting for the cheque for the PRO Grant, which is \$1000 + \$500. \$319.38 from the PRO Grant was spent for the community organizations exhibiting at the Meet-the-Teacher night. The remaining of the PRO Grant, \$180.62, was provided to the Youth Services Bureau to support their programs.
- The audit from OCDSB was completed for CB Council's 2015-2016 books and the annual report was sent to the School Board.
- It would be best practice if school council records were kept at the school in a safe place. There is also an electronic way to save documents, but hard copies still need to be kept for 7 years.

5. ESPFC – Update from Board

- All councils are to be informed about the Elementary School Program Framework Consultation. The ESPF provides a model for elementary schools and programming in the district. It provides a roadmap of how optimum program planning can be achieved at individual schools and throughout the District.
- To minimize transitions for students, the district is moving towards more standard configuration models; specifically, K-6 schools supported by 7-12 or K-8 schools supported by 9-12 schools.
- The consultation will take place from Nov. 4th to Dec. 21st. The survey deadline is Dec. 13th.
- More information can be found on the Board website and questions can be emailed at the address provided on the website.

6. Round Table

- The council agreed to obtain estimates for a poster or sign to advertise council activities at events like Meet-the-Teacher. A quote and more information to come.

7. Other

8. Closing

- Meeting adjourned 8:30. Next meeting will be on December 13th at 7:00PM and it is a potluck.