

**Colonel By Secondary School
School Council
Minutes of meeting held on
Tuesday, January 19th, 2016 at 7:00 p.m.**

1. Call to Order, Welcome and Introductions – Marie-Claude Meunier.
 - a. An apology was tendered for Tabitha (co-chair) who was absent due to a death in the family.
 - b. There is a copy of the IB report for circulation (20 pages) available in soft copy for circulation to the general meeting.
 - c. No quorum, but no decisions need to be made so we will proceed. Minutes from last meeting are available, but confirmation will be pushed to February when we have a quorum.
 - d. Amendments to the minutes of previous meeting - Feb 11th is the date for Report cards.
2. Attendance – see attached sheet.
3. Approval of Agenda – approved by consensus.
4. Student Council Report – none tabled.
5. Principal Report - Jean Fulton-Hale
 - a. Two weeks past our return to school. Not much activity.
 - b. Brochures were printed thanks to the support of the School’s Council. This was shared at our New Parent information night.
 - c. Ventrex (vending machine company) has approached us to introduce a product called Pay Range using a phone app. Reduces money lost, jams and you load a pre-set amount on your phone using MasterCard, Visa, PayPal or Apple Pay and you just use your phone to purchase drinks. A new machine will be installed on PD Day to avoid disruptions. Interested in parental input. It is in place in a number of other schools of equal size to us and has been working very well. Willing to have it as a trial in the school and then remove if parents are unhappy with it. Works like a Starbucks app on your phone. Can be used to teach budgeting.
 - d. Reminder that it is ski season and that concussions can happen in winter sports. Please be in communication with the Vice Principal who tracks return to work, return to play. Rachel and her Guidance team helps students advocate when they return to full learning when they are ready to add on extra screen time.
 - e. Want to share today the two videos shared with our Grade 8s this week. We had 70 Grade 8s from Henri Munro where we shared the welcome to Colonel By video and an after video that we show interviews with the Grade 8s. They were a bit nervous but are super cute.
6. Special Report – Jean Fulton-Hale
 - a. School board is conducting a secondary school program review. They looked at 6 opportunities offered at secondary school, including French immersion and Canterbury art. These are being reported tonight for a discussion phase with trustees. Are the programs meeting the needs of the students, are we looking to differentiate. Community of the whole will receive all the reports today on a discussion phase. There will then be a period of consultation. IB and AP was a part of the original program and now that the reports are in their initial phases they are going to trustees for discussion. There is an opportunity to have a conversation with our school superintendent on the IB part either Feb 2 or Feb 9.
 - b. Feb 2nd is our Course Information night. So we can easily host a meeting in here that same night while parents are in the school. We could host at 6 -7 so we will be done by 8.
 - c. It is an acknowledgement of the work that happens here at Colonel By. The IB program is now 20 years at the school. There is questioning if this is the right location for the IB program since the school is a bit East of Ottawa. Six reports are being presented tonight, so it is a lot of information for the group to absorb all at once.
 - d. Our superintendent will have the conversation with the parents including trustee feedback and talk about the process and what trustees have put forward as their desired next steps.

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7. Staff Report - Rachel Nakashoji
- a. Option sheets/course selection – being done online for the 2nd year. The 1st week of Feb right after the PD day on Feb 1st, separated by pre-IB and IB students' vs academic. We may experiment doing a group of IB 1s and do in teams and show them how to do the course selection online.
 - b. Cross boundary period is Feb 8-19.
 - c. Partners for life presentation is the Tuesday, Feb 2 and the Wed, Feb 3 and that presentation will be given to Grade 10s at the school. It is a presentation on how to detect if someone might be depressed and what to do. Anthropology classes will also join in.
 - d. MADD assemblies was on the 2nd Monday back since the break for Grade 12s, 11s, 10s.
 - e. Black History month's show is Wed Feb 10th at 6 pm. Medieval sword fighting with foam weapons will be held in February. The Library will have the 2nd annual Human Library event at Sir Wil on Wed, March 23rd. One of our CB students has volunteered to create the website for the event. As soon as it is live it will be on the Colonel By website.
 - f. The CB community collected 26 hampers of school and approx.\$1,000 for Shepherds of Good Hope. Ms. Houston wanted to thank all the parents who helped from home.
 - g. Girls' fitness classes went for self-defence training in December and Grade 11/12 are participating in the PARTY program (Prevent Alcohol and Risk Trauma in Youth) at the Ottawa General Hospital this Thursday. They run the students through a trauma from the door of the emergency room through to rehab. All 6 fitness classes will go for a bike trip on May 11-12 and will participate in the 1st Yoga on the hill for 2016.
 - h. CB Clothing sale ran really well and all clothing was distributed before the holidays. Got good reviews and it looks great. Will be run again before the beginning of the next school year.
 - i. Course selection is super important as the closer we get to June 30 the less chance we have to change those courses. Usually too late to make the change in November. Trying to stress how important it is to consult with the teachers prior to selecting courses. Usually we start with the Grade 10s that they have to be thinking ahead and start looking at pathways. Keep looking at the course continuum planning sheets to address summer school courses. Start thinking of knowing what the requirements are and how to plan for those. Very challenging to pursue 3 Sciences at Colonel By since it's non-semestered especially with IB because of lack of time. When students are selecting 2 Sciences we encourage them to take something to keep them balanced – Phys Ed or Art or Culture or Tech - so that they don't have that volume of homework. Especially some healthy lifestyle classes like Fitness and Gym. We do our best to lighten their load if they come early in the fall and sometimes they are too late in November to make that change. We encourage parents to reach out to Guidance to talk about it. Most programs ask for any 2 of 3 Sciences. Universities don't differentiate between IB and non IB Sciences. Having 3 Sciences with low or mediocre marks is worse than having 2 Sciences with high marks. Some students squeeze in Grade 12 Physics in the summer. Deadline is Feb 19th for course selection.
8. IB Report – Lewis Harthun
- a. TOK essays are coming up next week, still chasing a few stragglers for extended essays.
 - b. Will be putting up a reminder about IB fees.
 - c. Grades 11 and 12 will be gearing up for more IA material.
 - d. Every 5 years, our school has to contribute to an IB report as an IB world school. We will have a questionnaire for parents to provide feedback on the program. It is a chance for us to get feedback on what is working well and what we can improve on or next directions. This is presented to IB and they look at it for improvements. This will be shared with parents when completed.

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9. OCASC and School Council Training Day Report – No reports as the last conversation was about French immersion in Primary schools.
10. School Council Report (including Finance Report) – Lise Baillot-Kutukian
 - a. The ending balance is \$6,342.23, at the end of December. When we add the \$493.97 we have a total of 6,836.20. We had a few bursaries for the school of \$45.
 - b. Last year we surveyed the teachers re the wish lists and we bought a few TVs and a sound screen for the cafeteria and classroom speakers for student presentations. It is time to survey the teachers' again to purchase for this year.
 - c. We can target the March meeting to address the teachers' wish list for the decision to be made in April for what we want to buy with our money.
 - d. Last year we started working on a School Council funding policy to each year give some money to a club or sport team that needs to travel to another city for competitions. We started the work last year and would like to complete it this year. We were thinking of a few hundred dollars that we could provide to teams to help them represent CB and Ottawa. There is a 1st draft of the policy available for completion and presentation for approval by the Council. We had a couple of groups present to us for money for teams. We didn't feel comfortable giving to them without a policy. This policy would be put into place for next year. We will circulate the draft for discussion at the March meeting.
11. Round Table
 - a. Email that Wanda provided about the grant did reference a speaker. This would be a good time to indicate the date for that speaker – Dr. Barbara Verley to talk to Council about resilience in April prior to exams. Jean will reach out to her for her availability.
 - b. Syrian refugees – The school has not been doing anything formally. Some of our service clubs have done fundraising and sent funds to 613 the umbrella agency. We haven't seen any of our groups select an initiative of that nature. We usually have our service clubs select very current initiatives since they resonate with the students, for e.g. the Haiti earthquake. Usually Free the Children or Key Club do fundraising initiatives among many.
 - c. Forum for Young Canadians – a program run in Ottawa which is 1 week long and they work with youth all over Canada and they get exposed to life in Parliament and go on tours and meet politicians. Colonel By gets those notifications from the curriculum services department which would go to the teachers (e.g. in World Canadian study). We have had students engaged in that across the school.
12. Closing – The next Council meeting is scheduled for **Tuesday, February 23rd, 2016 at 7:00 p.m.**
 - a. We can order a sign for the next Council meeting with the Partners for Life presentation and display on the lawn from Feb 8th right up to the event. Cannot make a decision tonight since there is no quorum. We will consider also for the April meeting. We will vote at the next meeting in February.
 - b. The March meeting is rescheduled to March 22nd.