

**Colonel By Secondary School  
School Council  
Minutes of meeting held on  
Tuesday, January 16<sup>th</sup>, 2018 at 7:00 p.m.**

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**Presents:** Adebimpe Egbeyemi, Carla Bonora, Julie Laurendeau, James Gupta, Don Wang, Lise Baillot-Kultukian, Paromita Deb-Rinker, Hui Cong, Ruth Gallant, Steve Spidell, Tracey Pearson, Sumeetu Aggerwal, Sophia Munawwar, Tak-Wing Lam, Suzanne de Abreu, Dorothy Ferdinand, Lewis Harthun, Aïssatou Soumare, Abdesmaguid Elbaaly, Marwa Saleh, Cole Dumelie, Harry Qu

**Absents:** Mary Lebeau, Christine Lalonde, Gisell Delgado

**1. Call to Order, Welcome and Introductions (Carla Bonara)**

- Start time 7:00 pm

**2. Approval of Agenda and December Minutes (Adebimpe Egbeyemi)**

- The agenda and the December minutes are approved by all.

**3. Attendance / Absentees (Adebimpe Egbeyemi)**

- Since there are new parents attending, a sheet of attendance is circulated.

**4. Reports**

**1. Student Report (Cole Dumelie)**

- As was suggested at last meeting, a mass email was sent to parents regarding the snowsuit drive. The result was quite successful as they received a lot more after the email was sent.
- February is Black History Month and there will be cultural activities organized during the month.

**2. Principal Report (Steve Spidell)**

- Grade 8 students from Henry Munro Middle School were present today. They had a tour of the building. There were 84 students present, which is more than usual, and there might be the need to find solutions like adding more portables to accommodate a greater number of students in the school for next year. The projection for the number of students for next year will be available end of February and will determine if more physical space is required.

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---

- The Grade 8 Parent Information Evening will be on January 17<sup>th</sup> at 7pm. This is not an IB night but an information session for students coming into Grade 9.
- The building is showing signs of age. The heat circulation is uneven and it is hard to keep the school warm everywhere during extreme cold weather. The most important is that the students are safe. The windows are scheduled to be replaced during the summer around Canada Day, when the school is empty, to avoid disruption and allow the removal of asbestos. There will be fresh paint in the hallways, and next year the classrooms will be repainted.
- This week there was a break of the water main and hot water bubbling in the south parking lot. While working out there, exhaust from the equipment got to into the school and caused a fire alarm. The fire department was here quickly and the students were kept outside for 9 to 12 minutes in the winter cold before being allowed to come back inside.
- Regarding the outdoor sign for the school, it will be installed this summer, on the front of the school, but closer to the street since the front lawn is also used for athletic activities.
- For the PD Day on February 16<sup>th</sup>, the Board has initiated a joint event with Cairine Wilson Secondary School in Gloucester. There will be an author speaker, Dr. Patrick Carney. There are good reviews about this author of the book "Well Aware: Developing Resilient, Active, and Flourishing Students".
- The LTO position for Mr. Grant has been filled by Arseni Kritchever. A LTO position for Ms. Côté leaving on maternity leave was posted, closing tomorrow. The replacement should be known this coming Friday.
- The moratorium on certain professional development activities was lifted and teacher can now go on training, as there is no shortage of teaching staff anymore.
- Report cards for term 2 will be coming out on February 8<sup>th</sup>. Mr. Grant's classes will be blank and an explanatory letter will be enclosed with the report cards.
- They will be exploring high-yield instructional strategies under Renewed Math Strategy (RMS) and Achieving Excellence in Applied Courses (AEAC).
- The final allocation for the school was received. It was almost the same as the November projected budget, except for the Student Success Grant, which was reduced from \$5,700 to \$4,000.

**3. Staff Report (Lewis Harthun)**

- There will be information sessions from February 6 to 8, for students and parents, regarding course selection for next year.

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- It was confirmed by Rachel that Partners for Life will be here in February, as planned.

**4. IB Coordinator Report (Lewis Harthun)**

- No report

**5. School Council Financial Report (Don Wang)**

- There were 2 deposits, the PRO Grant of \$1,500 and \$20 for the parents' deposit. The balance is now \$3,287.51, adding \$441.05 from the second account, brings the total balance to \$3,728.56.

**6. OCASC (Ottawa-Carleton Assembly of School Councils) Report (Adebimpe Egbeyemi)**

- No report

**5. New Business (Adebimpe Egbeyemi)**

- There was a meeting prior to this one for the School Council Constitution review. A copy of the amended constitution will be sent by email, containing the changes that were adopted last year.
- Regarding activities organized by the School Council, the PRO Grant money will be used for the presentation of Partners for Life on February 20<sup>th</sup>. As part of the possible ideas and initiatives to engage parents, there could be pizza offered to students that bring their parents to the presentation. The School Council meeting will be held after this presentation, for 5-10 minutes.
- As part as initiatives to engage parents, there could be one of the meetings held at another location to facilitate the commute to the meeting. Regarding the PRO Grant money, up to 10% of the PRO Grant and less than a \$100 may be used for snacks and refreshments at events. There were refreshments offered during parent-teacher night at the beginning of the school year, and other events could benefit the same.
- Another activity that could be organized using the money from the PRO Grant is to have Dr. Carney coming to talk to parents too. There are issues with the timing, as Dr. Carney would be coming to Ottawa on Friday February 16<sup>th</sup>, so the session with parents would have to be on the night before, which falls a Thursday night before a 4-day long week-end. The council will look at other options for a speaker, maybe a colleague of Dr. Carney or a local psychologist doing similar work. Other ideas were suggested as possible topics for presentations to parents: how to cope as parents, anxiety and stress, and time management. Ruth will be looking into possible speakers, and Michèle Giroux may be able to provide input as well. April 17<sup>th</sup> would be the tentative date for the next speaker.

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- Steve provided a brochure about the Education Foundation of Ottawa. This organization is supported by United Way and will supply for students in need, whether for coats, supplies or activities that the students cannot afford. They have helped 143 students in the school. Last year there were lots of new students in need in the Ottawa area and their reserve is low. Donations are welcome.

**6. Closing (Adebimpe Egbeyemi)**

- Next meeting will be held on February 20<sup>th</sup> at 7pm
- Meeting is adjourned 8:45 p.m.

Minutes prepared by  
Julie Laurendeau, co-secretary