



Colonel By Secondary School
2381 Ogilvie Road
Gloucester, ON K1J 7N4

August 2017

Dear Grade 12 Students and Parents/Guardians:

Welcome *back* to Colonel By Secondary School and to our new students, welcome *to* Colonel By S.S.!

On **Tuesday, September 5th, 2017**, the school day will begin at 9:15 a.m. to ensure all students have their timetables. We will run a Homeroom and a Day X format ending at 3:15 p.m. Students will meet their teachers and receive course outlines and evaluation procedures. Students are asked to bring a secure lock on September 5th to install on their assigned locker. It is essential that students occupy the locker which they are assigned. Students are responsible for their designated locker and therefore should not share their locker.

During the Homeroom block, students will:

- pick up your 2017/2018 timetable and student planner,
- **NEW** this year — Pay your Student Activity Fees (\$35), purchase your Yearbook (\$45), and pay the Commencement fee (\$35) using our **ONLINE** payment process via the website!

Students who have textbooks from a previous course/year should return them to the drop box in the main office. Students with lost / damaged textbooks should report to the main office with the pink liability form and payment.

SEPTEMBER 5, 2017 DAY X SCHEDULE

Arrival	9:15 – 9:30 am	*check postings in Atrium/Annex for Homeroom (1A) location
Period 1A*	9:30 – 10:00 am	locker assignment, review of student planner and timetable
Period 1B	10:05 – 10:40 am	
Period 1C	10:45 – 11:20 pm	
Period 1D	11:25 – 12:00 pm	
LUNCH	12:00 – 12:45 pm	
Period 2A	12:50 – 1:25 pm	
Period 2B	1:30 – 2:05 pm	
Period 2C	2:10 – 2:40 pm	
Period 2D	2:45 – 3:15 pm	

Colonel By Secondary School has an automatic messaging system that will alert parents to absences, lates and other important information. Attendance will be monitored by the teachers and the office. Parents are reminded to verify that the school has an up-to-date phone number and e-mail address to which the system is able to forward information as needed.

Wednesday, September 6th will be a regular school day beginning at 9:15 a.m., following a Day 1 schedule.

Our **School Council** is always welcoming new members and interested parents to monthly meetings. Upcoming events include:

- **Tuesday, September 19, 2017 at 7:00 p.m.** School Council Meeting and AGM. School Council meets on the third Tuesday of the month; please join us in the CB library for the meetings.
- **Tuesday, September 26, 2017 is Meet the Teacher Night.** There will be a **New Parent Info Session** that evening starting one hour before the Meet the Teacher visits.

Check the website www.colonelby.com as our school calendar will be posted and updated frequently.

Any questions or concerns may be directed to the Administration. I, as well the Vice Principals, Laurie Labelle and Larry Ruch, look forward to meeting you and working with you towards a successful school year.

Sincerely,

Steven Spidell, Principal